

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period October 2011 to January 2012

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from October 2011 to January 2012.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11

Leader:	Councillor Stephen Greenhalgh
Deputy Leader (+Environment and Asset Management):	Councillor Nicholas Botterill
Cabinet Member for Children's Services:	Councillor Helen Binmore
Cabinet Member for Community Care:	Councillor Joe Carlebach
Cabinet Member for Community Engagement:	Councillor Harry Phibbs
Cabinet Member for Housing:	Councillor Andrew Johnson
Cabinet Member for Residents Services:	Councillor Greg Smith
Cabinet Member for Strategy:	Councillor Mark Loveday

LIST OF KEY DECISIONS PROPOSED OCTOBER 2011 TO JANUARY 2012

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
October						
Cabinet	10 Oct 2011	Proposed changes to Taxicard Scheme In a context of reducing funding from Transport for London and increasing demand for the Taxicard scheme, a public consultation was carried out to seek views on future options. This report will summarise the public consultation responses and will put forward recommendations for the Taxicard scheme going forward.	Cabinet Member for Children's Services	Method of consultation: A public consultation took place in February 2011 for one month including direct mailouts of background information and a questionnaire along with a web-based questionnaire on Citizen Space.	Natasha Price Natasha.Price@lbhf.gov.uk	Possible Changes to Taxicard Scheme: Public Consultation Needed - report approved on 22 December 2010
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All registered users of the scheme. Focus groups involving a number of relevant local organisations.		

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Cabinet	10 Oct 2011	Award to the Lowest Tenderer for the Removal of Asbestos at Riverside Gardens Blocks A-Q (1-171) and S-T (180-199) Tender Acceptance Report to appoint contractor to carry out the removal of asbestos in the tank room at Riverside Gardens, Hammersmith, W6	Cabinet Member for Housing	Method of consultation: Meetings Notice of Intent Section 20 Notices	Velma Chapman, Sally Williams Tel: 020 8753 4807, Tel: 020 8753 4865 velma.chapman@lbhf.gov.uk, sally.williams@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway	Consultees: Client Agent Client Department		
Cabinet	10 Oct 2011	Social Housing Fraud Paper to outline the strategy to ensure social housing properties are used for those in need and to identify where this funding fits into that strategy, asking for approval for the funds.	Leader of the Council	Method of consultation: Draft report circulated across Housing and Regen Dept and CSD for comments and input. Briefing meeting with Director of Housing and Regeneration.	Geoff Drake geoff.drake@lbhf.gov.uk	DCLG letter confirming funding provided.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Director of Housing and Regeneration EMT		
Cabinet	10 Oct 2011	General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring Report 2011/12 - Month 4 Report seeks approval to changes to the capital programme and revenue budget.	Leader of the Council	Method of consultation: PSB	Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		

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Cabinet	10 Oct 2011	<p>Update on Libraries Strategy: Barons Court Community Library</p> <p>On 10th January 2011 Cabinet agreed to end the Council-run service at Barons Court Library from 31st March 2011 and to transfer the library provision to a community-run service. Due to timing issues, on 18th April 2011 Cabinet agreed to additional one-off funding. This was to ensure a continuous provision of service from the site, pending implementation of the new arrangements which are currently being progressed.</p>	Cabinet Member for Residents Services	Method of consultation: As of January/March 2011 reports	<p>Sue Harris, Jo Balsys</p> <p>Tel: 020 8753 4295, Tel: 020 8753 2491</p> <p>Sue.Harris@lbhf.gov.uk, Josephine.Balsys@lbhf.gov.uk</p>	<p>Cabinet 10th January 2011</p> <p>Cabinet 18th April 2011</p>
	Reason: Significant in 1 ward		Ward(s): Avonmore and Brook Green	Consultees: As of January/March 2011 reports		
Cabinet	10 Oct 2011	<p>LBHF and RBKC response to the Government's revised Prevent Strategy</p> <p>The report sets out a joint response by LBHF and RBKC to the Government's revised Prevent Strategy, which is part of the wider national Counter Terrorism Strategy. This report seeks approval to apply for Prevent funding in order to carry out necessary work to reduce the adverse risk outlined in the Prevent</p>	Cabinet Member for Residents Services	Method of consultation: N/a	<p>Pinakin Patel</p> <p>pinakin.patel@lbhf.gov.uk</p>	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: N/a		

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		Strategy document.				
Cabinet	10 Oct 2011	Earl's Court Redevelopment Project The Council has been exploring the benefits of including the West Kensington and Gibbs Green estates within the proposed comprehensive redevelopment of Earl's Court and Lillie Bridge depot.	Leader of the Council	Method of consultation: Extensive consultation has been undertaken since 2009 with local residents and stakeholders in a variety of forums and methods.	Mel Barrett, Sarah Lovell Tel: 020 8753 5571 melbourne.barrett@lbhf.gov.uk, sarah.lovell@lbhf.gov.uk	- 18th July Cabinet Report (part exempt) - Earl's Court and West Kensington Opportunity Area, Draft Joint Supplementary Planning Document, First Draft for Public Consultation March 2011
	Reason: Expenditure more than £100,000		Ward(s): North End	Consultees: - Residents of the West Kensington and Gibbs Green estates - Residents of the local area - Local businesses - Local stakeholders		
Cabinet	10 Oct 2011	Nos 5 and 17-31 Carnwath Road, London, SW6 Sale of Council's Freehold Interest in Collaboration with Current Tenants.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Not Applicable	Miles Hooton, Velma Chapman Tel: 020 8753 2835, Tel: 020 8753 4807 Miles.Hooton@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	Not Applicable
	Reason: Expenditure more than £100,000		Ward(s): Sands End	Consultees: Not Applicable		

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
Cabinet	10 Oct 2011	Development of the White City Collaborative Care Centre and Housing Scheme Land Disposal and Swap To enable the Council's preferred scheme for the Collaborative Care Centre Development (known as Site A Scheme) to progress required land to be swapped between Wormholt Park with land at Sawley Road and Bryony Road as well as a transfer of additional Land.	Cabinet Member for Community Care, Deputy Leader (+Environment and Asset Management)	Method of consultation: Consultation with members of the public	Miles Hooton Tel: 020 8753 2835 Miles.Hooton@lbhf.gov.uk	Not applicable
	Reason: Expenditure more than £100,000		Ward(s): Wormholt and White City	Consultees: Client Members of the Public		
Cabinet	10 Oct 2011	The Contract for the Management of the Bishops Park Cafe Catering provisions for Bishops Park Cafe	Cabinet Member for Residents Services	Method of consultation: N/A	Lyn Carpenter lyn.carpenter@lbhf.gov.uk	Project documents, avertissement, PQQ evaluations, TAP documents
	Reason: Expenditure more than £100,000		Ward(s): Palace Riverside	Consultees: N/A		
Cabinet	10 Oct 2011	New Corporate Structure This report sets out some changes in reporting arrangements following the appointment of a new Chief Executive.	Leader of the Council	Method of consultation: None	Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk	None
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: None		

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November						
Cabinet	7 Nov 2011	Parking Projects Programme 2011/12 This report outlines the key parking priorities of the Council and presents a parking projects programme for 2011/12.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Stakeholders consulted as appropriate	Naveed Ahmed Tel: 020 8753 1418 Naveed.Ahmed@lbhf.gov.uk	Previous associated reports.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Residents, businesses, Councillors, Emergency Services.		
Cabinet	7 Nov 2011	Measured Term Contract for Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Associated Equipment to Housing Properties Tender Acceptance Report to appoint contractor to carry out day to day breakdown repair and maintenance to lift plant and associated equipment in Housing Properties.	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Martin Matthew, Velma Chapman Tel: 020 8753 4807 Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	Tender Documents - E Tendering
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Leaseholders		
Cabinet	7 Nov 2011	Measured Term Contract for Day-to-Day Breakdown Repair and Maintenance to Lift Plant and Associated Equipment to Non-Housing Buildings Tender Acceptance Report to appoint contractor to carry out Day-to-Day Breakdown Repair	Deputy Leader (+Environment and Asset Management)	Method of consultation: Consultation Meetings	Martin Matthew, Velma Chapman Tel: 020 8753 4807 Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	Tender Documents - E-Tendering
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client		

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		and Maintenance to Lift Plant and Association Equipment in Non-Housing Properties.				
Cabinet	7 Nov 2011 Reason: Expenditure more than £100,000	Measured Term Contract for Planned Preventative Mechanical Maintenance for Boroughwide Housing Properties 2011-2015 Tender Acceptance to appoint contractor to carry out servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs to Housing Properties.	Cabinet Member for Housing Ward(s): All Wards	Method of consultation: Consultation Meetings Consultees: Client Leaseholders	Velma Chapman, Martin Matthew Tel: 020 8753 4807, velma.chapman@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents - E Tendering
Cabinet	7 Nov 2011 Reason: Expenditure more than £100,000	Measured Term Contract for Planned Preventative Mechanical Maintenance for Boroughwide Non-Housing Properties 2011 - 2015 Tender Acceptance to appoint contractor to carry out servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs to Non-Housing Properties.	Deputy Leader (+Environment and Asset Management) Ward(s): All Wards	Method of consultation: Meetings Consultees: Client	Velma Chapman, Pat Nolan Tel: 020 8753 4807, Tel: 020 8753 4516 velma.chapman@lbhf.gov.uk,	Tender Documents - E-Tendering

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Cabinet	7 Nov 2011	Measured Term Contract for Planned Preventative Maintenance to Mechanical Plant - Specialist Works 2011 - 2015 Tender Acceptance to appoint contractor to carry out servicing of mechanical plant, day-to-day repairs, inspection and planned maintenance repairs – Specialist Works.	Deputy Leader (+Environment and Asset Management)	Method of consultation: Consultation Meetings	Velma Chapman, Pat Nolan Tel: 020 8753 4807, Tel: 020 8753 4516 velma.chapman@lbhf.gov.uk,	Tender Documents - E-Tendering
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client		
Cabinet	7 Nov 2011	Measured Term Contract for Door Entry Systems – Boroughwide Housing Properties 2011 - 2015 Tender Acceptance to appoint contractor to carry out day to day reactive breakdown callout repairs together with a small element of routine servicing to door entry systems and automatic doors and barriers to the Council's Housing Properties.	Cabinet Member for Housing	Method of consultation: Consultation Meetings	Velma Chapman, Martin Matthew Tel: 020 8753 4807, velma.chapman@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents - E-Tendering
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Leaseholders		
Cabinet	7 Nov 2011	Serco Contract Review Following a review of the financial and service performance of the Serco Waste and Cleansing contract, a clearer performance regime is proposed that provides	Cabinet Member for Residents Services	Method of consultation: Meetings via a project board	Sue Harris Tel: 020 8753 4295 Sue.Harris@lbhf.gov.uk	Serco contract documentation
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Serco contractors and in-house officers as appropriate		

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		greater value for money, improves service quality and is based on the principles of risk and reward.				
Cabinet	7 Nov 2011	Use of 2011/12 HFBP profit share This report requests approval to use the HFBP profit share to pursue further e-services as part of a wider self serve strategy.	Leader of the Council Ward(s): All Wards	Method of consultation: Through EMT and service engagement Consultees: Directors, Assistant Directors and Heads of Service	Marie Snelling Tel: 020 8753 4288 marie.snelling@lbhf.gov.uk	Self service strategy paper
	Reason: Expenditure more than £100,000					
Cabinet	7 Nov 2011	Fire Alarm System Upgrade to Various Sheltered Housing Accommodations Tender Acceptance Report to appoint contractor to carry out Fire Alarm Upgrade to various Sheltered Housing Accommodations within the Borough.	Cabinet Member for Housing Ward(s): All Wards	Method of consultation: Client Meetings Consultees: Client Department	Velma Chapman, Vince Conway, Laura Hunter, Martin Matthew Tel: 020 8753 4807, Tel: 020 8753 1915, Tel: 020 8753 4243, velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000					
Cabinet	7 Nov 2011	Installation of IRS Systems at White City Estate, Clem Attlee and Sheltered Housing Properties Tender Acceptance Report to appoint contractor to carry out installation of IRS Systems at White City Estate, Clem Attlee and various Sheltered Housing	Cabinet Member for Housing Ward(s): Fulham Broadway; Wormholt and White City	Method of consultation: Client Meetings Section 20 Notices - Letter of Intent Consultees: Client Department	Vince Conway, Laura Hunter, Martin Matthew, Velma Chapman Tel: 020 8753 1915, Tel: 020 8753 4243, , Tel: 020 8753 4807 vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk, velma.chapman@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000					

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		Accommodations.				
Cabinet	7 Nov 2011	Warden Call System Upgrade Phase 1 Upgrade of Warden Call System to various properties in the north of the Borough (Hammersmith).	Cabinet Member for Housing Ward(s): Askew; Avonmore and Brook Green; College Park and Old Oak; Hammersmith Broadway; Ravenscourt Park; Shepherds Bush Green; Town; Wormholt and White City	Method of consultation: Client Meeting Section 20 Notices - Letters of Intent Consultees: Client Department	Laura Hunter, Martin Matthew, Vince Conway, Velma Chapman Tel: 020 8753 4243, , Tel: 020 8753 1915, Tel: 020 8753 4807 helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk, vince.conway@hfhomes.org.uk, velma.chapman@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000					
Cabinet	7 Nov 2011	Warden Call System Upgrade Phase 2 Upgrade of Warden Call System to various properties within South of the Borough (Fulham).	Cabinet Member for Housing Ward(s): Fulham Broadway; Fulham Reach; Munster; North End; Parsons Green and Walham; Sands End	Method of consultation: Client Meetings Section 20 Notices (Letter of Intent) Consultees: Client Department	Velma Chapman, Vince Conway, Martin Matthew, Laura Hunter Tel: 020 8753 4807, Tel: 020 8753 1915, , Tel: 020 8753 4243 velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, Martin.Matthew@lbhf.gov.uk, helen.hunter@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000					

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Cabinet	7 Nov 2011	1 – 76 Barton House, Townmead Road - Lift Upgrade Tender Acceptance Report to appoint contractor to carry out part upgrade of the two existing passenger lifts.	Cabinet Member for Housing	Method of consultation: Client Meeting Section 20 Notices - Letter of Intent	Velma Chapman, Vince Conway, Laura Hunter, Martin Matthew Tel: 020 8753 4807, Tel: 020 8753 1915, Tel: 020 8753 4243, velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): Sands End	Consultees: Client Department		
Cabinet	7 Nov 2011	Replacement of Communal Water Storage Tanks - South Tender Acceptance Report to appoint contractor to carry out Replacement of Communal Water Storage Tanks – South.	Cabinet Member for Housing	Method of consultation: Client Meetings Section 20 Notices - Letter of Intent	Velma Chapman, Vince Conway, Laura Hunter, Martin Matthew Tel: 020 8753 4807, Tel: 020 8753 1915, Tel: 020 8753 4243, velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): Addison; Sands End; Shepherds Bush Green; Town	Consultees: Client Department		
Cabinet	7 Nov 2011	Replacement of Communal Water Storage Tank - North Tender Acceptance Report to appoint contractor to carry out replacement of communal water storage tanks – north.	Cabinet Member for Housing	Method of consultation: Client Meeting Section 20 Notices - Letter of Intent	Velma Chapman, Vince Conway, Laura Hunter, Martin Matthew Tel: 020 8753 4807, Tel: 020 8753 1915, Tel: 020 8753 4243, velma.chapman@lbhf.gov.uk, vince.conway@hfhomes.org.uk, helen.hunter@lbhf.gov.uk, Martin.Matthew@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway; Shepherds Bush Green; Wormholt and White City	Consultees: Client Department		

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Cabinet	7 Nov 2011	Sex & Relationship & Substance Misuse Education Programme To agree delegation of contract award to Cabinet Member.	Cabinet Member for Children's Services	Method of consultation: Youth Partnership Board	Terry Clark Tel: 020 8578 5642 terry.clark@lbhf.gov.uk	Previous Cabinet Members Decision Paper
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Youth Partnership Board		
Cabinet	7 Nov 2011	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 Month 5 Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
December						
Cabinet	5 Dec 2011	The Archives Service Review This report will outline the current position and recommend options for the future delivery of the Council's archives service.	Cabinet Member for Residents Services	Method of consultation: Series of formal and informal meetings	Chris Bunting chris.bunting@lbhf.gov.uk	None.
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: Local Stakeholders		

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Cabinet	5 Dec 2011	Highways Planned Maintenance Programme 2012/13	Deputy Leader (+Environment and Asset Management)	Method of consultation: N/A	Mark Hodgson, Jonathan Addis Tel: 020 8753 3490, Tel: 020 8753 3073 mark.hodgson@lbhf.gov.uk, jonathan.addis@lbhf.gov.uk	Road Condition Surveys
	Reason: Expenditure more than £100,000	The purpose of the report is to seek approval for the projects listed within the Carriageway and Footway Planned Maintenance programme and to establish a degree of flexibility in the management of the budgets and programme during the year.	Ward(s): All Wards	Consultees: N/A		
Cabinet	5 Dec 2011	Shepherds Bush Common Improvement Project	Cabinet Member for Residents Services	Method of consultation: Stakeholder Advisory Group Meetings Public events	Marlene Pope Tel: 020 8753 2447 marlene.pope@lbhf.gov.uk	None
	Reason: Expenditure more than £100,000	Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common.	Ward(s): Shepherds Bush Green	Consultees: Local Amenity Groups Local residents Statutory bodies		
Cabinet	5 Dec 2011	Travel Assistance Policies	Cabinet Member for Children's Services	Method of consultation: All parents, pupils and staff at Special schools have been consulted about the SEN Travel Assistance Policy.	Pat Matheson, Terry Baker Tel: 020 8753 3789, Tel: 020 8753 2555 Pat.Matheson@lbhf.gov.uk, terry.baker@lbhf.gov.uk	Post 16 Transport Policy SEN Travel Assistance Policy

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	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: All staff and parent/carers and pupils attending special schools and units have been consulted.		
Cabinet	5 Dec 2011	Corporate Network Strategy Significant parts of the existing corporate data network have been in service for over nine years and critical components have reached the end of their life. From June 2013, a number of products become unserviceable and will need to be replaced. Other elements of the corporate network need work to make them suitable for triborough working or to provide business continuity.	Leader of the Council	Method of consultation: Corporate Asset Delivery Team IT Strategy and Operation Group Triborough Working IT Strategy Board	Howell Huws Tel: 020 8753 5025 Howell.Huws@lbhf.gov.uk	IT strategy - getting the basics right IT infrastructure renewal
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: as above		
Cabinet	5 Dec 2011	Edward Woods Energy Efficiency Works to Low Rise Blocks CESP funded Energy Efficiency Works to 3 low rise blocks on Edward Woods Estate	Cabinet Member for Housing	Method of consultation: Open meeting Creation of residents project working group Newsletters	Liz Tuckwell Tel: 020 8753 4514 Liz.Tuckwell@lbhf.gov.uk	Edward Woods Low Rise CESP Project file
	Reason: Expenditure more than £100,000		Ward(s): Shepherds Bush Green	Consultees: Residents of Edward Woods Estate Tenants of HRA shops affected		

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Cabinet	5 Dec 2011	Housing Capital Programme 2012/13 The purpose of the report is to seek approval for the proposed 2012/13 housing capital programme	Cabinet Member for Housing	Method of consultation: The overall programme has been consulted with HRD service teams, ENVD (Building Property Services), HRD DMT, Cabinet Member for Housing. Residents affected by individual schemes will be consulted prior to start on site.	Mike Kay, Vince Conway Tel: 020 8753 4536, Tel: 020 8753 1915 Mike.Kay@lbhf.gov.uk, vince.conway@hfhomes.org.uk	Housing Capital Programme; Housing Investment Plan; HRD Finance and Delivery Plan
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: HRD Service teams; BPM; HRD DMT; Cabinet Member for Housing; HAFFTRA; Tenant and Resident Associations;		
Cabinet	5 Dec 2011	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 Month 6 The report seeks approval to changes to Capital Programme and Revenue Budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
Cabinet	5 Dec 2011 Reason: Affects more than 1 ward	Contracts for the Management, Maintenance and Development of Satellite Tennis Centres Outsourcing management and maintenance of tennis facilities at Hurlingham Park, Ravenscourt Park, and Eel Brook Common	Cabinet Member for Residents Services Ward(s): All Wards	Method of consultation: Public notices in parks, consultation with Friends of parks groups and local residents Council Website notice Meetings with tennis coaches and residents Consultees: Tennis Coaches, Lawn tennis association, Friends of parks groups Tennis/users groups	Paul Bassi Tel: 020 8753 2599 Paul.Bassi@lbhf.gov.uk	Lawn tennis association assessment of borough facilities
Cabinet	5 Dec 2011 Reason: Significant in 1 ward	Leasing of Glasshouses and Garden in Ravenscourt Park to Hammersmith Community Garden Association (HCGA) Proposed leasing of glasshouses and curtilage area to HGCA for 7 years as an environmental centre for outdoor learning and volunteering.	Cabinet Member for Residents Services Ward(s): Ravenscourt Park	Method of consultation: Meetings and Notice on parks noticeboard, Local residents and users groups consultation through website Consultees: Friends of Ravenscourt Park, Friends of Quadron - Grounds maintenance contractors. local Amenity groups	Paul Bassi Tel: 020 8753 2599 Paul.Bassi@lbhf.gov.uk	cabinet briefing report

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9 January						
Cabinet	9 Jan 2012	Advertising and sponsorship opportunities To market test for external expertise, on payment by reward basis, to help realise advertising and sponsorship opportunities across H&F.	Cabinet Member for Residents Services	Method of consultation: EMT, Transformation Board	Simon Jones, Sharon Bayliss Tel: 020 8753 2086, Tel: 020 8753 1636 simon.jones@lbhf.gov.uk, sharon.bayliss@lbhf.gov.uk	Available from Simon Jones x 2086
	Reason: Affects more than 1 ward		Ward(s): All Wards	Consultees: As above		
Cabinet	9 Jan 2012	Workplace replacement Proposal to upgrade Microsoft Office to support collaborative tri borough working while also renewing the workplace IT device (PC) offer and the core desktop infrastructure to replace end-of-life hardware and software, increasing flexibility of deployment.	Leader of the Council	Method of consultation: IT Strategy and Operation Group Tri-borough IT Strategy Board	Howell Huws Tel: 020 8753 5025 Howell.Huws@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: As above		
Cabinet	9 Jan 2012	Cost reduction programme Procurement of a five year contract for support on a gain share basis through two initiatives; savings from the renewal and renegotiation of contracts; enhanced revenues collection through improved debt management.	Leader of the Council	Method of consultation: Market Management Transformation Board	Jackie Hudson, Howell Huws Tel: 020 8753 2946, Tel: 020 8753 5025 Jackie.Hudson@lbhf.gov.uk, Howell.Huws@lbhf.gov.uk	None.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Market Management Transformation Board DFCS		

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
Cabinet	9 Jan 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 Month 7 Report seeks approval to changes to the Capital Programme and Revenue Budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		Revenue Monitoring Report
30 January						
Cabinet	30 Jan 2012	Award of Term Contract for Public Lighting and Ancillary Works 2012-2015 Decision to award the new Public Lighting and Ancillary Works contract to the most economically advantageous tender.	Deputy Leader (+Environment and Asset Management)	Method of consultation: N/A	Mark Hodgson, Jonathan Addis Tel: 020 8753 3490, Tel: 020 8753 3073 mark.hodgson@lbhf.gov.uk, jonathan.addis@lbhf.gov.uk	Tender Documents
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: N/A		
March						
Cabinet	5 Mar 2012	West London Housing Related Support Joint Framework Agreement Approval of the new framework agreement for housing related support services across eight West London boroughs. LBHF is the	Cabinet Member for Community Care	Method of consultation: Communication has been carried out with provider organisations across West London. Consultation is being undertaken with service users from all eight boroughs.	Jenny Platt Tel: 020 8758 5034 jenny.platt@lbhf.gov.uk	PID Technical Report Tender Documentation

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
	Reason: Affects more than 1 ward	lead procurement borough for the new framework.	Ward(s): All Wards	Consultees: Provider organisations Service users		
Cabinet	5 Mar 2012	Corporate Planned Maintenance Programme 2012-2013 Approval to commit to a programme of works	Deputy Leader (+Environment and Asset Management)	Method of consultation: Meetings & Correspondence	Pat Nolan, Mike Cosgrave, Sally Williams Tel: 020 8753 4516, Tel: 020 8753 4849, Tel: 020 8753 4865 mike.cosgrave@lbhf.gov.uk, sally.williams@lbhf.gov.uk	Correspondence and draft programme of works
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: Client Departments Assistant Director (BPM)		
Cabinet	5 Mar 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 8 The report seeks approval for changes to the Capital Programme and Revenue Budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments		
April						
Cabinet	16 Apr 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 9 The report seeks approval to	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than		Ward(s): All Wards	Consultees: All Departments		

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
	£100,000	changes to the Capital Programme and Revenue budgets.				
Cabinet	16 Apr 2012	The General Fund Capital Programme, Housing Capital Programme and Revenue Monitoring 2011/12 month 10 The report seeks approval to changes to the Capital Programme and Revenue Budgets.	Leader of the Council	Method of consultation: PSB	Jane West, Gary Ironmonger	Capital Monitoring report
	Reason: Expenditure more than £100,000		Ward(s): All Wards	Consultees: All Departments	Tel: 0208 753 1900, Tel: 020 8753 2109 jane.west@lbhf.gov.uk, Gary.Ironmonger@lbhf.gov.uk	Revenue Monitoring report